

PARENT PARTNERSHIP PROGRAM (P³)

25-26 School Year



1.0 PURPOSE

The purpose of the Parent Partnership Program is to drive **engagement, volunteerism, and community building** within St. Stephen's School and our local area. This program will provide opportunities for school families to engage in their preferred way, offering credit for contributing their time, talent, and treasure.

2.0 PROCEDURE

Effective for the 2025-2026 school year, each school family will have a **\$250 Parent Partnership** charge applied to their account. Throughout the year, families will have the **opportunity to offset or negate** this charge by participating in the program in the following ways:

\$10 = 1 Volunteer Hour (Summer Festival, Soup Fest, Athletic Concessions, Reverse Raffle, Lunch Duty, etc.)

1 Volunteer Hour = (10) Sold Raffle Tickets (12 Days of Christmas, Spring into Summer)

3.0 TRACKING

Volunteer hour tracking will be **completed via a self-submittal** via the FACTS Parent Portal. An account balance will be distributed along with Raise Right Distributions for review. Should there be any reconciliation discrepancies, please work through the school office.

Raffle tickets will be tracked and recorded through the school office; **however, please still self-submit earned hours via FACTS.**

4.0 DISTRIBUTION

Earned hours will be distributed in the following ways:

1. **For families that utilize the FACTs program** = A credit will be made to your tuition three-times a year based on the number of hours of service logged in November, February and May.
2. **For families that pay in full** = A check will be issued once hours are complete at the next distribution.

5.0 Q & A

We recognize with the revitalization of this former school program that families may have questions, please refer to the below. If your question is not directly answered below, please contact the school office for clarification.

Frequently Asked Questions:

1. *Will the Parent Partnership Program replace the RaiseRight Program?*

No, this program does not replace the RaiseRight Program. Thanks to continued support from our school community, RaiseRight has become a key source of income, directly contributing to our overall operating budget. Ultimately, this enables us to offset the total cost of education for our families.

2. *What if we have multiple students at St. Stephens, will I be charged multiple times?*

No, the charge will be applied 1x per school family, per school year.

3. *What if I am a single parent or guardian?*

The program still applies as outlined in Section 2. Both custodial parents, if they are both financially responsible, can split the hours (mom will volunteer 12.5 and dad will volunteer 12.5).

4. *Can my family or other school supporters contribute to my account balance?*

No, only parents may earn hours unless given permission by school administration.

5. *Do I need references to volunteer?*

For volunteer opportunities that involve working at the school during school hours or directly with students, volunteers will need to have all required references on file with the school office prior to the volunteering event.

6. *What if I am unable to participate?*

The \$250 charge will remain on your school account as payment in lieu of participation.

7. *What if I volunteer beyond my 25 hours? Will I earn more than \$250 in tuition credit?*

\$250 is the maximum amount that will be credited towards your tuition or refunded. However, we ask families to volunteer and support our fundraising efforts as much as possible.